

**MLGMA Board of Directors Meeting
Minutes
April 15, 2011
Ann Arbor League Office**

Steve Brock, President, called the meeting to order at 10:05 a.m.

I. Roll Call

Directors present:

Steve Brock, President; City Manager, Farmington Hills
Curtis Holt, President-Elect; City Manager, Wyoming (by phone)
Penny Hill, Vice-President, Village Manager, Kalkaska
Christine Burns, City Manager, Cedar Springs (by phone)
Michael Cain, City Manager, Boyne City (by phone)
Ryan Cotton, Village Manager, Spring Lake (by phone)
Roger Fraser, City Administrator, Ann Arbor
Jon Lynch, City Manager, Midland (by phone)
Clay Pearson, City Manager, Novi
Gerald Richards, Township Manager, Meridian Township
Jennifer Tubbs, Township Manager, Watertown Charter Township (by phone)
Lauren Wood, Director, Public Works, Birmingham

Also present: Colleen Layton, MML; Jennifer Eberbach, Writer; Dan Gilmartin, MML

II. Consent Agenda

- A. Approval of minutes – March 4, 2011
Motion to approve the minutes
Motion by: Wood
Seconded by: Fraser; motion passed

- B. Financial Report
Layton referred to the financial narrative and reported that we are in good shape fiscally.
Motion to approve the minutes
Motion by: Richards
Seconded by: Hill; motion passed

III. Update Items

- A. Development of measurable outcomes and model of municipal finance and operations for input to State
Fraser may be responsible for this – revenue sharing will go thru the Treasury Dept; not sure how it will play out. Fraser will begin his new position on May 9th; don't know how the dashboard will look yet.

- B. Newsletter – Jen Eberbach
Eberbach introduced herself and passed out a draft of the spring issue of MLGMA newsletter – The Manager, and asked for feedback and any input for future articles.

- C. ICMA Midwest Summit – Clay Pearson

Pearson reported that the event went smoothly and received good feedback. There were about 70 people in attendance, which was higher than in previous years.

- D. ICMA Midwest Vice President process
Pearson reported that this is the last year of the old style. Next year will be a new process with 2 vice-president candidates representing Missouri and Wisconsin.
- E. ICMA Annual Conference, Milwaukee, WI.
Brock is encouraging everyone to attend the conference, which will be held in a great city.
- F. Cloud Computing – Rob Ferrari
Ferrari, IT Director at the League, demonstrated how the League is using the “cloud” and its potential for the MLGMA board members. Layton will invite the board members into the “community” where documents can be shared and the exchange of ideas can take place.

IV. Action Items

- A. ICMA Agreement
Motion to approve the agreement as is, with no changes.
Motion by: Richards
Seconded by: Pearson; motion passed
- B. Next Gen Committee establishment
Motion to establish a Next Gen Committee
Motion by: Fraser
Seconded by: Wood; motion passed

Membership and mission information will follow.
- C. Select ICMA Annual Conference Planning Committee Rep. for 2012
The ICMA Conference will be held in Phoenix in 2012. Brock asked if there were any volunteers. Let him know, otherwise he will recruit someone. Suggested that this be put in the newsletter before November.
- D. ICMA “Life, Well Run” campaign
The goal of the campaign is 5 million dollars; a video has been put together to support the campaign. Suggested contribution from the association is \$30,000. MLGMA donated \$3,000 in 2010. MLGMA could offer a match – for example, a member could give \$100 per year for 5 years and MLGMA could match 50-50. This fund fits in with the association’s own objectives and is aligned with their vision.

Can put the ICMA letter in the next newsletter and link to the video, as well as promote it at the Summer Workshop.

Motion to use up to \$15,000 of our fund balance for a matching program in 2011
Motion by: Richards
Seconded by: Pearson; motion passed
- E. Appointment process to fill vacancy on Board (Fraser’s seat)

Brock will get in touch with the Nominating Committee to get the process going. Thank you to Roger for his service and we wish him all the best.

V. Ethics Items

Richards reported that there are no new issues. However, he brought up the question of how potential members are reviewed before they are admitted into the association. Expressed some concern of past behavior and then later applying to become a member. As of right now, there is no formal application process to weed out certain individuals.

Also, there is no official outreach process to new members, although the regional chairs do some of that. The recruitment committee was working on this 2 or 3 years ago.

Suggestion to have a “welcome new members” in the newsletter.

VI. Other Information

- A. Dan Gilmartin shared his thoughts on what’s going on at the state level and with the budget.

VII. Board Member Roundtable

Fraser – Presented a two year budget to his council.

Burns – Reported that only Ferris State is interested in participating in the internship program. Not one student has applied; Community Education committee is trying to find someone.

Cain – The Managers in Transition committee is going well and welcomes any input or ideas.

Cotton – Succession planning has been very beneficial. Let him know if you want more information.

VIII. Closing Comments from the President

IX. Adjournment

Meeting adjourned at 11:55 a.m.

Respectfully submitted,

Colleen Layton
Secretary/Treasurer