

**MLGMA Board of Directors Meeting
Minutes
March 4, 2011
Lansing League Office**

Steve Brock, President, called the meeting to order at 10:40 a.m.

I. Roll Call

Directors present:

Steve Brock, President; City Manager, Farmington Hills
Penny Hill, Vice-President, Village Manager, Kalkaska (by phone)
Christine Burns, City Manager, Cedar Springs
Michael Cain, City Manager, Boyne City (by phone)
Ryan Cotton, Village Manager, Spring Lake (by phone)
Mitch Deisch, City Manager, Manistee (by phone)
Perry Franzoi, Township Superintendent, Breitung Township (by phone)
Roger Fraser, City Administrator, Ann Arbor
Jon Lynch, City Manager, Midland (by phone)
Clay Pearson, City Manager, Novi (by phone)
Frank Peterson, City Manager, Springfield
Gerald Richards, Township Manager, Meridian Township (by phone)
Jennifer Tubbs, Township Manager, Watertown Charter Township
Lauren Wood, Director, Public Works, Birmingham (by phone)

Also present: Colleen Layton, MML; Dan Gilmartin, MML; Tony Minghine, MML

II. Consent Agenda

- A. Approval of minutes – February 4, 2011
 - Motion to approve the minutes
 - Motion by: Burns
 - Seconded by: Franzoi; motion passed

- B. Financial Report
 - Layton reported that we are about \$14,000 over our projected revenues for the Winter Conference.

III. Action Items

- A. Next Gen Request
 - Brock will have Julius Suchy and the rest of the committee prepare a proposal to present at the next meeting.

- B. Constant Contact - Discuss with newsletter

IV. Discussion Items

- A. Future Meeting Schedule
 - April 15th – Ann Arbor League office
 - June 17th – League Lansing office
 - July 26th – Summer Workshop, location TBD
 - September 9th – Location TBD

- B. Committee Appointments

The committee assignments are now posted on the website.

- C. Update on Watervliet and Keego Harbor
Brock called Watervliet, but has not heard back yet. Spoket to Keego Harbor and at this time they are not going to hire a manager. The clerk/treasurer is interim manager; no opposition to hiring a manager, but rather a cost saving move.
- D. Strategic Plan Review
It needs to be reviewed every 5 years, so that will happen during the Holt presidency.
- E. Legislative Update (Dan Gilmartin, MML Ex. Dir) – postponed until the end of the meeting

V. Information

- A. Newsletter
Hill and Layton reported on their discussion with Andrea Brown from MAP. Referred to the memo in the board packet for proceeding in the future. The newsletter will be outsourced and Jennifer Eberbach will be paid \$500 an issue to write one original article, edit and do the layout.

Motion to outsource the newsletter
Motion by: Tubbs
Seconded by: Cain; motion passed

Constant Contact is a vehicle through which to send out the newsletter. The board requested that we use this program in the future.
- B. Ethics Committee Update
Richards reported that the committee had a meeting the day before and that they will be looking at the MLGMA rules and procedures for the enforcement of the ICMA Code.

Motion to go into closed session.
Motion by: Richards
Seconded by: Perry; motion passed
- C. List of Collaborations/Shared services
Brock referred to the shared services list that was handed out. It will be interesting to see what the Governor does with it.

VI. Board Member Roundtable

- Cotton** – Their succession plan will be a test model for shareing staff. He will keep us posted.
- Brock** – Legislature introducing legislation on dispatch shared services. If you have any info, share it with the League. Writing a retirement letter to Jack Schumacher of Marysville. Will put in newsletter.
- Burns** – No report
- Tubbs** – No report

Fraser – Next month will be his last board meeting; if any board members have any ideas on legislation that we might benefit from on municipal issue, let him know. He will begin his new position as Deputy State Treasurer, the first week of May.

Peterson – Township in Battle Creek area (pop. 10,000) is considering council/manager form of government. They have asked for his help.

Pearson – ICMA International has endorsed the addition of a 3rd Vice-President. Also, reminded the board that it's time to review the ICMA/MGLMA agreement.

Lynch – Mentioned the One Kent Coalition, a group of community leaders who want to explore merging Kent County and the city of Grand Rapids.

Layton – It was brought up at the last meeting that the board might want to partially reimburse those members that were not able to make it to the Winter Conference due to inclement weather. According to the records, there were 22 cancellations because of the weather, and none asked for reimbursement.

The board made the decision to not reimburse those no-shows.

VI. Adjournment

Motion to adjourn the meeting

Motion by: Burns

Seconded by: Wood; motion carried

Legislative update provided by Gilmartin.

Respectfully submitted,

Colleen Layton
Secretary/Treasurer