

**MLGMA Board of Directors Meeting
Minutes
October 23, 2009
Lansing**

Ted Staton, President, called the meeting to order at 10:10 a.m.

I. Roll Call

Directors present:

Ted Staton, President, MLGMA; City Manager, East Lansing
Al Vanderberg, President-Elect, MLGMA; County Administrator, Ottawa County
Steve Brock, Vice-President, MLGMA; City Manager, Farmington Hills (by phone)
Ed Koryzno, Past-President, MLGMA; City Manager, Ypsilanti
Pam Antil, Assistant Manager, Novi (by phone)
Christine Burns, City Manager, Cedar Springs
Michael Cain, City Manager, Boyne City (by phone)
Ryan Cotton, Village Manager, Spring Lake
Precia Garland, Assistant Manager, Cadillac (by phone)
Ken Hibl, City Manager, Clare
Phillip Moore, City Manager, Alma
Amy Planck, City Manager, Imlay City (by phone)
Steve Powers, County Administrator, Marquette County (by phone)
Frank Walsh, City Manager, St. Joseph (by phone)

Also present: Marie McKenna, Assistant Manager, East Lansing; Heather Van Poucker, MML; Jane Bruck, MML; Bob Moffit, City Manager, Gladwin; Chris Shannon, Bay City Commissioner & SVSU program representative; Clay Pearson, City Manager, Novi; Tim Klunder, City Manager, Zeeland.

II. Consent Agenda

- A. Minutes from the July 28, 2009 meeting
- B. Minutes from the September 29, 2009 special meeting
- C. Finance Report on MLGMA financial statements as of September 30, 2009

Motion to approve.

Motion by: Cain

Seconded by: Hibl; motion passed.

III. Action Items

- A. Request from the Professional Development Committee to rollover unused scholarship funds in the Amount of \$5,600 to the 2010 Scholarship Fund or to Support and Coaching/Mentoring Program

Klunder provided history/background on the expenditure of scholarship funds in the past few years. It was noted that \$5,600 is a fraction of what California spends on coaching and this could serve as seed money for the longer-term goal to develop internal mentors and model the California program. Fifteen managers were coached for free at the MML convention.

Motion to rollover unused scholarship funds in the amount of \$5,600 to the 2010 Scholarship Fund and earmark this money for future coaching activities.

Motion by: Moore
Seconded by: Koryzno; motion passed.

B. Listserv Guidelines – delayed until the December meeting.

IV. Discussion Items

A. Request to endorse/promote Saginaw Valley State University Certificate of Public Management Program

Presentation by Chris Shannon and Bob Moffit of SVSU program. They hope to raise awareness of the program and expand it with MLGMA's endorsement. They are in the process of obtaining approvals that would allow credits to apply toward an advanced degree. Thirty eight states have this national accreditation program; SVSU has administered it in Michigan for 3 years. The cost is a little under \$5,000 for the program. Ted will scan and email information packet to board members attending by phone.

Board discussion of the need to assess how the program potentially meets membership needs and how it fits with the programs already in place at the University of Michigan and ICMA.

Motion to refer to the Education and Professional Development committees and request a report.

Motion by: Vanderberg
Seconded by: Cotton; motion passed.

Moffit requested to be included on any list of mentors that is developed.

B. Request from Richard Clanton, Kentwood Commissioner, to attend the MLGMA Winter Institute

Discussion that MLGMA conferences and programs should remain "members-only" with care taken to clarify bylaws and/or "non-member" registration option if needed.

Motion to deny the Kentwood Commissioner's request to attend MLGMA Winter Institute.

Motion by: Walsh
Seconded by: Burns

Motion to table and refer to Membership Committee.

Motion by: Vanderberg
Seconded by: Koryzno; motion passed. (roll call: Cotton, Planck, Walsh, no; all others, yes)

V. Information

A. Bill Ross Letter of Resignation from the MLGMA Board

Mr. Ross had a long and distinguished career; his resignation is accepted with regret.

B. Update from Winter Institute Planning Committee Chair

Pearson reported that conference materials will go out the week of November 2nd, a “hold the date” is on the MLGMA website. There will be a pre-program on Council/Staff relations (\$75) and pro-bono coaching along with a teaching session by Mary Jo Asmus. The collaboration with the Recreation and Parks Association will add variety.

C. Progress Report on ICMA’s Value of the Profession Campaign/Michigan’s Ranking in ICMA Contributions

Staton noted that the home state association of the ICMA President may wish to take a more competitive position on this campaign based on review of other state’s contribution rates and membership.

Motion to provide \$3,000 contribution to ICMA’s Value of the Profession Campaign.

Motion by: Cotton

Seconded by: Vanderberg; motion passed.

D. Presentation on RFP’s for Winter Institute 2011 potential locations

Jane Bruck, MML, presented a spreadsheet with four potential properties, their availability, costs, incentives and related points of interest. She noted that Soaring Eagle declined to respond to the RFP due to a planned remodeling project at that time.

Pearson recommended that MLGMA pursue a collaborative conference with another association in 2011. All members of the committee including the 2011 co-chair share his interest in working with other associations. They believe it could serve as a model for others, provide excellent cross-disciplinary education and could potentially lower costs through economies of scale.

Staton asked Pearson to share his information on other association’s conferences with Bruck, and asked that she:

- ⇒ find out which associations have selected venues and/or conference dates
- ⇒ determine which associations would be open to a joint conference
- ⇒ estimate the potential financial impact of a larger joint conference

Vanderberg noted that the MAC conference was around the 2nd week of February and MLGMA should not conflict

E. Reports from Committee Liaisons

Motion to authorize up to \$1,000 for plaques.

Motion by: Koryzno

Seconded by: Vanderberg; motion passes.

Motion to authorize \$600 for the model contract project.

Motion by: Staton

Seconded by: Hibl; motion passes.

The nominating committee proposes the following slate:

Vice President: Curtis Holt, City Manager, Wyoming

Board of Directors:

Jerry Richards, Township Manager, Meridian Township (Region 2)

Don Beavers, Village Manager, Caro (Region 5)

Mitch Deisch, City Manager, Manistee (Region 6)

Perry Franzoi, Township Superintendent, Breitung Township (Region 7)

F. Local Government Curriculum Update

Report submitted.

G. Committee updates from the Recruitment, Community Education, Advocacy, 2009 Summer Workshop and Community Education Committees respectively

The chairs of the Summer Workshop and Winter Institute will be asked to create a planning guide for future committees.

VI. Boardmember Roundtable

Powers thanked Staton for making the trip to the UP Managers meeting.

Cain asked whether MLGMA should be doing anything more on the state budget crisis. It was noted that MML is at the forefront of advocacy efforts and that an ad hoc committee co-chaired by Roger Fraser and Bill Ross were working on these issues and will have recommendations for the Board at the Winter Institute.

Cotton noted that the MML rally was smaller than in previous years and legislators seemed to act according to strict party lines.

Brock noted that the Governor's announcement that her decision had been made led them to forego attendance.

Vanderberg introduced Jessica Kinzer, a new staff member in Ottawa County.

Staton asked for input on the ICMA conference tracks/sessions. Hearing none, he will use the listserv and email to solicit input from the membership.

VII. Closing Comments from the President

A. Ad Hoc Committee Update

The ad hoc committee co-chaired by Roger Fraser and Bill Ross will have recommendations for the Board at the Winter Institute.

B. Next Meeting – Friday, December 11 at 10:00 am at MML Lansing

C. Update on U of M Dearborn LGMI Program

Significant time has been spent developing this program and ensuring the coursework will count toward a graduate degree, but not much interest has been shown. A survey of MLGMA membership on educational attainment, professional development and

ongoing educational needs will be conducted. The U of M program is going back to the drawing board.

VIII. Adjournment

Motion to adjourn.

Motion by: Koryzno

Seconded by: Burns; motion passes

Meeting adjourned at 12:15 p.m.

Respectfully submitted,

Heather Van Poucker for
Colleen Layton, Secretary/Treasurer