

**MLGMA Board of Directors Meeting
Minutes
December 11, 2009
Lansing**

Ted Staton, President, called the meeting to order at 10:10 a.m.

I. Roll Call

Directors present:

Ted Staton, President, MLGMA; City Manager, East Lansing
Al Vanderberg, President-Elect, MLGMA; County Administrator, Ottawa County
Steve Brock, Vice-President, MLGMA; City Manager, Farmington Hills (by phone)
Ed Koryzno, Past-President, MLGMA; City Manager, Ypsilanti (by phone)
Pam Antil, Assistant Manager, Novi
Christine Burns, City Manager, Cedar Springs (by phone)
Michael Cain, City Manager, Boyne City (by phone)
Ryan Cotton, Village Manager, Spring Lake (by phone)
Roger Fraser, City Manager, Ann Arbor
Precia Garland, Assistant Manager, Cadillac (by phone)
Ken Hibl, City Manager, Clare
Phillip Moore, City Manager, Alma
Amy Planck, City Manager, Imlay City (by phone)
Steve Powers, County Administrator, Marquette County
Frank Walsh, City Manager, St. Joseph (by phone)

Also present: Marie McKenna, Assistant Manager, East Lansing; Heather Van Poucker, MML; Clay Pearson, City Manager, Novi; Keith Van Beek, Assistant County Administrator, Ottawa County, Jessica Kinzer, Ottawa County

II. Consent Agenda

- A. Minutes from the October 23, 2009 meeting
- B. Finance Report on MLGMA financial statements as of November 30, 2009

Motion to approve.

Motion by: Hibl

Seconded by: Fraser; motion passed.

III. Action Items

- A. Listserv Guidelines

Antil provided research on how other groups handle listserv postings. They range from little oversight to a formal moderator who reviews postings prior to submission on the listserv. A formal moderator is not a feasible option at this time.

She recommends developing guidelines modeled after Maine and the Education Guild wherein specific subject matter titles are used and the listserv guidelines are clearly and prominently displayed. If there is violation, the offense is referred to the ethics committee for investigation and action.

There was extensive discussion about whether responses should go to everyone or just the person requesting, with all responses archived separately in a clearinghouse and

accessible to any listserv member who might be interested in looking. Consensus was to leave it how it is now, and reconsider this option in the future if there is interest. Antil will get pricing information on this option.

Antil will send PDF of models to board members joining by phone. Board members will review, comment and return to Antil before December 24th. Antil will compile a draft guideline and send around to board members.

Draft guidelines will be considered at the February meeting.

B. Request to Spend \$1,000 for Student Bags for Winter Conference

Motion to approve.

Motion by: Antil

Seconded by: Vanderberg; motion passed.

C. Request to Contribute \$500 for ICMA Board Meeting Gift Bags

Motion to approve.

Motion by: Moore

Seconded by: Koryzno; motion passed.

D. Request to Reimburse up to \$1,000 for Burns' Attendance at ICMA Planning Committee

We are one of only a few state groups that do not reimburse this, and many sent their incoming President. Vanderberg suggested that in addition to approving the reimbursement, a formal policy be considered and taken up at the next meeting to address future attendance and reimbursement.

Motion to approve.

Motion by: Fraser

Seconded by: Hibl; motion passed.

IV. Discussion Items

A. Potential Partnership with MRPA for Future Winter Conference

Discussion covered in item V.A.

B. Next Gen Initiative

This group would like the Board's affirmation and consideration of future financial support and support for other initiatives such as educational tracks. Staton will communicate the Board's support.

V. Information

A. Update from Winter Institute Planning Committee

Pearson reported that registration information is out, the schedule is on the website, there are 44 already registered and 17 for pre-conference events, sponsorships are in

development with a few already secured. He asked that the Board take a proactive role and register themselves and encourage others to do so as well.

B. Update from Winter Institute Planning Committee on Selection of 2011 Location

Van Beek reported that the only viable partner association in 2011 would be Recreation and Parks again, and they are committed at the Grand Traverse Resort Feb 7 – 11.

Discussion of the historical practice of having Winter Institute in Southern Michigan and Summer Workshop in Northern Michigan leads to consensus that location, distance and weather shouldn't preclude this partnership.

Motion to Authorize the League to Negotiate Terms and Costs for the 2011 Winter Institute in Traverse City at the Grand Traverse Resort in Collaboration with the MRPA, and Present at the Next MLGMA Board Meeting.

Motion to approve.

Motion by: Hibl

Seconded by: Powers; motion passed.

C. Progress Report on ICMA's Value of the Profession Campaign

D. Letter to Mike Flanagan Transmitting Curriculum DVD

DVDs are available and helpful in presenting information to School Superintendents.

E. Reports from Committee Liaisons

F. Committee Updates

Walsh reported that the Experience Committee is compiling a database of projects that members have completed and have been successfully featuring a manager profile in the newsletter.

Advocacy Committee has made great progress on videos.

VI. Boardmember Roundtable

Koryzno noted it was his last meeting and has enjoyed serving and wishes everyone good luck!

Vanderberg thanked Ted Staton for his great work in moving the strategic plan forward.

Staton said it has been an honor to serve, it has flown by, there was more work to do than anyone can anticipate and he thanked Marie McKenna for her help.

Fraser reported on his weekend conference on Alliance for Innovation in Georgia, also attended by Antil. It was a "big ideas" think tank for cities and they found there are

widely varying experiences being had across the country and consensus or conclusions were hard to find.

VII. Closing Comments from the President

A. Ad Hoc Committee Update

Has its first meeting this afternoon, will have recommendations at February meeting.

B. ICMA Board Meeting in Detroit

Minutes are available on the website.

C. Next Meeting – Friday, February 5, 2010 at the Amway Grand in Grand Rapids

VIII. Adjournment

Meeting adjourned at 12:00 p.m.

Respectfully submitted,

Heather Van Poucker for
Colleen Layton, Secretary/Treasurer