

**MLGMA Board of Directors Meeting  
Minutes  
February 5, 2010  
Amway Grand, Grand Rapids**

**Al Vanderberg, President, called the meeting to order at 11:45 a.m.**

**I. Roll Call**

Directors present:

Al Vanderberg, President, MLGMA; County Administrator, Ottawa County  
Ted Staton, Immediate Past President, MLGMA; City Manager, East Lansing  
Steve Brock, President Elect, MLGMA; City Manager, Farmington Hills  
Curtis Holt, Vice-President, MLGMA; City Manager, Wyoming  
Pam Antil, Assistant Manager, Novi  
Christine Burns, City Manager, Cedar Springs  
Michael Cain, City Manager, Boyne City  
Mitch Deisch, City Manager, Manistee  
Roger Fraser, City Manager, Ann Arbor  
Phillip Moore, City Manager, Alma  
Jerry Richards, Township Manager, Meridian Township  
Lauren Wood, Public Services Director, Birmingham

Also present: John Shay, City Manager, Ludington; Bob Moffit, City Manager, Gladwin; Keith Van Beek, Assistant County Manager, Ottawa County; Marie McKenna, Assistant City Manager, East Lansing; Jane Bruck, Events Coordinator, MML; Colleen Layton, MML

**II. Welcome to incoming Boardmembers**

**III. Consent Agenda**

- A. Approval of Minutes – December 11, 2009
- B. Approval of Finance Report – December 2009

Motion to approve the consent agenda.

Motion by: Staton

Seconded by: Cain; motion passed

**IV. Action Items**

- C. Adoption of 2010 Association Budget

Motion to approve the 2010 budget

Motion by: Staton

Seconded by: Antil; motion passed

- D. Approval of 2010 Committee Assignments

There will be some minor changes to the committee assignments, but Vanderberg requested a motion to adopt the committee assignments before the changes.

Motion to approve the committee assignments and to allow Vanderberg to make changes

Motion by: Cain

Seconded by: Brock; motion passed

E. Adoption of 2010 Schedule of Meetings

Referring to the schedule of meetings in the packet, correction made for the July and December meetings to July 27<sup>th</sup> and December 10<sup>th</sup>.

Motion to approve the schedule of meetings

Motion by: Fraser

Seconded by: Moore; motion passed

F. Appointment of committee Liaisons – Ethics, Education, Experience and Advocacy Committees

Motion to approve committee liaisons

Motion by: Burns

Seconded by: Richards; motion passed

G. MLGMA 2011 Winter Conference

Chairperson Keith VanBeek reported that it will not be possible to partner with MPRA next year in Traverse City due to limited space. Discussed other options.

Motion to approve the Westin Book Cadillac in Detroit

Motion by: Curtis

Seconded by: Fraser; motion passed

**V. Discussion Items**

A. Formalized Affiliation with ICMA

This would establish a more formalized relationship with ICMA. Postponed until next meeting.

B. Scholarship Program Guidelines Amendment

Motion to approve recommendation

Motion by: Richards

Seconded by: Brock; motion passed. 3 nays

C. Policy on Reimbursement for MLGMA Representatives to ICMA Planning Committee

Motion to cap reimbursement at \$1,000 for hotel and travel

Motion by: Holt

Seconded by: Antil; motion passed

President-elect will be asked to serve on the planning committee first. If he/she can't go, the board will elect an alternative.

D. Modification of MLGMA Ethics Guidelines to Enable Quick Public Response to Alleged and/or Proven Ethics Violations

Discussion on how the Association should respond to ethics issue. Should the response to the public be quicker? Recommendation made earlier? Issue a statement

to the press? Concerns and questions will be referred to the Ethics Committee and a report will be presented at next meeting.

E. Development of a Michigan Leadership Legacy Program  
Vanderberg referred to this in his welcome speech and will address it in more depth at a future meeting.

F. Review and Update Mission of Managers in Transition Committee  
Important to have a more diagnostic approach rather than be reactive. Referred to the MIT Committee to report back at a later meeting.

G. Final Report of the Legislative Commission on Statutory Mandates  
Referred to the link:  
[http://council.legislature.mi.gov/files/lcsm/lcsm\\_final\\_report.pdf](http://council.legislature.mi.gov/files/lcsm/lcsm_final_report.pdf) . The report quantifies what we already know. Need to decide what we will do with the report. Summer Workshop will focus on educating members.

H. Posting and Retention of MLGMA Board of Director and Committee Minutes  
  
Motion to post the agenda and minutes (beginning in 2009) on the website and redact specific information on ethic cases  
Motion by: Cain  
Seconded by: Fraser; motion carried.

I. Professional Development and Education Committee Recommendation on the Saginaw Valley State University Certified Public Manager Program  
Bob Moffit requested that the board support and promote SVSU's Certified Public Manager Program  
  
Motion to promote and endorse the Certified Public Manager Program, among others, as available and helpful to other managers  
Motion by: Staton  
Seconded by: Cain; motion passed.

J. Committee Membership Policy  
The question has come up whether consultant members should serve on committees. Referred to the Membership Committee to make a recommendation.

K. Pioneers of Profession Video

ICMA is requesting state associations to provide video footage from managers that fall in this category. It was suggested that Kirk Westphal interview, for example, Cliff Miles and Bob Kenning. This will be on next month's agenda.

Staton reported that in April, we can nominate someone from Michigan for the CEO Midwest vice-president position on the ICMA board, according to the rotation agreement. Staton expressed interest in the position. Vanderberg will send out a call for candidates on the listserv. This will be on the agenda for next meeting.

**VI. Information**

A. Presentation from Advocacy Committee on Video Initiative

Staton will send out links.

B. Reports from Committee Liaisons

No reports.

C. Ad Hoc Committee Update

Refer to V-G in the minutes.

D. 2010 ICMA Conference Update

Burns reported that they are not where they want to be due to staff cutbacks at ICMA. The keynote is not secured yet; good partners program.

**VII. Boardmember Roundtable**

Cain - wanted to confirm that the PPTs will be available on the MLGMA website; also reported that there are some polo shirts still available. So far they have sold over 50.  
Burns - the student bags were a big hit and there are some still available.

Koryzno noted it was his last meeting and has enjoyed serving and wishes everyone his best.

**VIII. Closing Comments from the President**

A. At the next meeting, Vanderberg will present his comments.

**IX. Adjournment**

Motion to adjourn the meeting.

Motion by: Cain

Seconded by: Fraser; motion carried.

Meeting adjourned at 1:55 pm.

Respectfully submitted,

Colleen Layton  
Secretary/Treasurer