

**MLGMA Board of Directors Meeting
Minutes
February 6, 2009
Eagle Crest Marriott, Ypsilanti**

Ted Staton, President, called the meeting to order at 12:15 p.m.

I. ROLL CALL

Directors present:

Ted Staton, President, MLGMA; City Manager, East Lansing
Al Vanderberg, President-Elect, MLGMA; County Administrator, Ottawa County
Ed Koryzno, Past President, MLGMA; City Manager, Ypsilanti
Steve Brock, Vice-President, MLGMA; City Manager, Farmington Hills
Pam Antil, Assistant City Manager, Novi
Christine Burns, City Manager, Cedar Springs
Michael Cain, City Manager, Boyne City
Ryan Cotton, Village Manager, Spring Lake
Roger Fraser, City Administrator, Ann Arbor
Ken Hibl, City Manager, Clare
Phillip Moore, City Manager, Alma
Amy Planck, City Manager, Imlay City
Bill Ross, City Manager, Jackson (by phone)

Also Present: Marie McKenna, Assistant to the City Manager, East Lansing;
Perdasil Reynolds, Student, Grand Valley State University; Colleen Layton, MML

- II.** Welcome to incoming board members
President Staton welcomed Brock, Burns, Cain, Cotton, Fraser, and Moore to the board.

III. CONSENT AGENDA

A. Minutes

Motion to approve the minutes from the December 23th, 2008 meeting.

Motion by: Planck

Supported by: Fraser; motion carried.

B. Motion to approve the financial report.

Motion by: Hibl

Supported by: Vanderberg; motion carried.

IV. ACTION ITEMS

A. Adoption of 2009 Association Budget – Layton reported that there are two increases to the budget worth noting: 1) the increase in the technology budget by \$5000 to support the updating and maintaining of the website by the League and 2) the increase of the scholarship budget item from \$10,000 to \$12,500.

Motion to adopt the 2009 association budget.

Motion by: Hibl

Supported by: Vanderberg; motion passed.

B. Approval of 2009 Committee Assignments – It was suggested that more Gen Xers be added to the Winter Institute.

Motion to approve the 2009 committee assignments:

Motion by: Hibl

Supported by: Brock; motion passed.

C. Adoption of 2009 Schedule of Meetings.

Motion to adopt the 2009 schedule of meetings provided in the agenda packet.

Motion by: Cain

Supported by: Moore; motion passed.

D. Consideration of Adoption of a Dues Category for Managers in Transition – Layton reported that she has received a couple of requests recently concerning the cost of membership for a manager in transition. Requested that a separate complimentary category be approved for membership. When their status changes, they will renew at the full professional member rate.

Motion to approve a separate dues category for managers in transition.

Motion by: Cotton

Supported by: Antil; motion passed.

E. Filling the Vacant U.P. Range Rider Position

The question was raised whether a Range Rider is needed in the UP. Layton reported that Lois Thibault, the former RR, felt that the managers were well connected and did not need the assistance of a RR. Staton will ask Steve Powers to survey his colleagues in the UP to see if there is value in assigning a Range Rider.

F. Walled Lake City Manager/Charter Issue – East Lansing City Attorney Legal opinion was sought on the city manager/charter issue. The question was whether the correct procedures were followed in the decision to eliminate the position of city manager of the budget process. (See opinion in board packet.)

Before sending letter, Staton will send the letter to the board for review. The letter is intended to highlight the importance of the city/manager form of government.

Layton will talk to Dan Gilmartin for his input on the issue.

Motion to write a letter to the council to express disappointment and offer assistance if needed.

Motion to approve: Hibl

Supported by: Cotton; motion passed; 1 no.

G. Appointment of Committee Liaisons (Advocacy, Ethics)

Phillip Moore agreed to be the liaison for the Advocacy Committee

Bill Ross (Ethics), Frank Walsh (Experience), Pam Antil (Education), will all continue to be liaisons for their respective committees.

V. DISCUSSION ITEMS

A. ICMA Midwest Regional Vice President Screening Process

Staton reported that this year it will be a non-CEO candidate. He would like to submit a nomination to the ICMA Board. Pam Antil is interested in submitting her name.

Motion to encourage Pam Antil to submit application

Motion by: Cain

Supported by: Fraser; motion passed.

B. MLGMA Fellowship Rotation – Antil reported that Central Michigan University (CMU) would like to be on the rotation list and is ready to go. (MSU has been disqualified because they no longer have a MPA program.) They join Grand Valley and Oakland University.

Motion to accept the agreement with CMU.

Motion by: Vanderberg

Supported by: Moore; motion carried.

Letter from CMU will be archived and Layton will send them a note acknowledging the partnership.

C. MLGMA Membership Survey

The idea behind the survey is to do a better job of promoting the experience that members have. The Experience Committee would like to create a searchable database.

VI. INFORMATION

A. Update on Education Dimension Committee – Antil reported that the chairs would like to meet with the board to clarify priorities, duties & assignments.

There is some miscommunication between the Dimensional Education committee and the Education committee. The strategic plan does lay out the direction.

Ethics needs to be an automatic topic for the Winter Institute and Summer Workshop for next year. Ross requested that the topic be put on the agenda for the next meeting.

B. U of M Dearborn Program Status – Antil will report on this at the next board meeting.

C. ICMA Montreal Convention Update – Antil reported that the Michigan managers dinner will be in the hotel where all the receptions will be held. (Sheraton)

The conference hotels are the farthest away from the Conference Center; you can fly into Burlington, Vermont, but customs take longer there. A group is talking about taking a train. Details will be provided at a later date.

VII. BOARD MEMBER ROUNDTABLE

Cotton - Next Winter Institute, we should have the board meeting on Thursday at 7:00 a.m.; also, is the vendor reception in keeping with our goals? Perhaps this should be referred to the ethics committee. Staton stated that sponsorships are key to keeping costs down and ICMA uses sponsors, so we should contact ICMA.

Staton - There is a listserv for board members as well as each of the committees.

There is no Executive Board. If an urgent topic came up, an emergency meeting would be held.

Koryzno - DVD copies will be made of the new video for distribution. Jack Duso, Assistant Manager, Midland and Barb VanDuren, Assistant Manager, Wyoming have requested copies. Layton will make sure that they receive copies.

Cain will bring polo shirts to the next meeting.

Vanderberg - In the next newsletter, he will talk about the board's decision on the association's name change.

VIII. CLOSING COMMENTS FROM THE PRESIDENT

A. Need to consider topic for the Colloquium which takes place at the League's Annual Convention. One possibility is Ed Everett on engaging the community.

B. ICMA is requesting that members contact their representatives regarding the stimulus package. Staton sent a letter on behalf of East Lansing.

Motion to send a letter on behalf of the Association which will be distributed to the board beforehand.

Motion by: Cain

Supported by: Antil. Motion passed.

C. Kudos to Roger Fraser for a great Winter Institute!

Next Board meeting will be on Friday, March 13th at 11:00 a.m., at the League's Capital Office in Lansing.

Meeting adjourned at 1:50 p.m.

Respectfully submitted,

Colleen Layton
Secretary/Treasurer

