

**MLGMA Board of Directors Meeting
Minutes
March 13, 2009
League Lansing Capital Office**

Ted Staton, President, called the meeting to order at 11:05 a.m.

I. ROLL CALL

Directors present:

Ted Staton, President, MLGMA; City Manager, East Lansing
Al Vanderberg, President-Elect, MLGMA; County Administrator, Ottawa County
Steve Brock, Vice-President, MLGMA; City Manager, Farmington Hills
Christine Burns, City Manager, Cedar Springs
Michael Cain, City Manager, Boyne City
Ryan Cotton, Village Manager, Spring Lake
Roger Fraser, City Administrator, Ann Arbor
Precia Garland, Assistant Manager, Cadillac (by phone)
Ken Hibl, City Manager, Clare
Phillip Moore, City Manager, Alma
Amy Planck, City Manager, Imlay City
Steve Powers, County Administrator, Marquette County (by phone)
Bill Ross, City Manager, Jackson (by phone)

Also Present: Marie McKenna, Assistant to the City Manager, East Lansing;
Victor Cardenas, Village Manager, Brooklyn; Colleen Layton, MML; Heather Van
Poucker, MML; Arnold Weinfeld, MML.

II. CONSENT AGENDA

A. Minutes from the February 6, 2009 meeting

B. Finance Report through 1/31/09 – Not much change; Winter Institute revenue and expenses not completed yet.

Motion to approve the minutes from the February 6th, 2009 meeting and the Finance report.

Motion by: Vanderberg;
Seconded by: Brock; motion passed.

III. ACTION ITEMS

A. Filling the Vacant U.P. Range Rider Position

Powers reported that based on a survey he conducted, a range rider in the UP would be of value based on passed experience. Two names were suggested, Richard Firghetto, city manager of Caspian, and recently retired Fred Geuder. Staton will contact both individuals and bring to the board at the next meeting.

B. Walled Lake City Manager/Charter Issue

Staton referred to drafted letter in board packet. Staton also spoke to Mayor Roberts at the Capital Conference; Mayor opposed budget cut; council did not like current manager, so they opposed the form of government. Council may change in November. Staton offered assistance, but Mayor Roberts didn't feel

they needed any. Staton notified ICMA that Walled Lake is no longer operating under the form. Staton will send letter and follow up in about a month.

Motion to have Staton send follow-up letter in 30 days if no word.

Motion by: Hibel

Seconded by: Moore; motion passed.

C. Assignment of Development of Model Michigan Manager Employment Contract to the Experience Committee

Staton will ask the Experience Committee to develop a model employee contract.

Motion to refer to Experience Committee.

Motion by: Brock

Seconded by: Cain; motion passed.

D. Establishment of an MLGMA Coaching Program

Develop a MLGMA coaching program that would fit Michigan. Possibly use the California program as a model. Tim Klunder can present this at the Professional Development meeting.

Motion to formally refer this to the Professional Development Committee and present a program to the board in the fall.

Motion by: Brock

Supported by: Planck; motion passed.

E. Donation to the ICMA Fund for Professional Management

Referred to letter in board packet. ICMA is requesting additional funding, over and above the \$4500. MLGMA has already donated the full amount and feels that we have done all that we can do at this point. The association spent almost \$20,000 on this issue last year.

IV. DISCUSSION ITEMS

A. Patriarche Colloquium

Some suggestions for the Colloquium speaker at the League's Annual Convention include Ed Everett on the topic of Community building/civic engagement; spin off from the Walled Lake case; the role of the manager as a fundraiser and filling the community gap. Staton will look into these suggestions.

B. Conference Ethics

Follow-up from last board meeting; some concerns on whether the vendor sponsorships infringe on the Code of Ethics. Staton spoke to Martha Prego at IMCA who uses sponsorships at all their events. Her advice: let the front page of the news be your guide. Staton will receive some guidelines in writing from Martha which can be in the next newsletter. We should also refer to the model ICMA guidelines.

C. Develop "Placeholders" During Summer/Winter Institutes to Avoid Redundancy

This will be referred to the Education Committee to coordinate.

D. Updates for Website

Layton reported that the MLGMA videos are now up on the MLGMA website as well as the MML site.

E. ICMA Midwest Regional Summit – Items for Report

Referred to attached board report. Koryzno and Vanderberg will be attending and provide a full report.

F. Port Huron Charter Commission

Port Huron recently elected a new charter commission. The sense is that the manager form of government will not be challenged due to the make-up of the commission which includes former city manager of Port Huron, Karl Tomion.

Issue was raised about a former city manager being on a charter commission.

G. Interim Manager List

Van Poucker addressed some concerns about the Interim Manager's List that is located on the MML website. Some issues have been raised such as criteria required; the integrity of the list; screening and accountability. She requests the board consider what role, if any, MLGMA might have in ongoing quality control.

This issue will be referred to the Experience Committee and the Managers-in-Transition. They will be asked for specific recommendations and a report before the Summer Workshop.

Motion to refer the list to the Experience Committee and the MIT Committee:

Motion by: Vanderberg

Seconded by: Cain; motion passed.

V. INFORMATION

A. U of M Dearborn Program Status – There is no word on the status of this program. The board will consider terminating this partnership at a future board meeting. Education Committee can look at other educational opportunities via the web.

B. MLGMA Fellowship Update

Burns and Cardenas reported that March 20th is the deadline for communities to submit their applications to serve as host for a fellow. Thus far, only two communities, Norway and Cheboygan, have applied. April 10th is the deadline for candidates. Interviews will be conducted on April 16th and a decision will be made by May 1st.

C. MLGMA Polo Shirts

Cain reported that he will provide a full report in April.

D. Pam Antil Vice-President Nomination Letter

Staton referred to the copy of the letter in the board report, supporting Pam Antil's vice-president candidacy.

E. Dimensional Committee Liaison Updates

Educational Committee – Referred to the update in the board book

Advocacy – A meeting is scheduled for next Friday; also pursuing a longer video to be used on your community cable stations and with various service groups.

F. City Manager DVDs
Copies are available upon request.

VI. BOARD MEMBER ROUNDTABLE

Cain reported that folks from Central Michigan University attended their Regional Group meeting to discuss the Certified Manager Plan program.

VII. CLOSING COMMENTS FROM THE PRESIDENT

Staton reported that the Winter Institute is planning some joint sessions with the Michigan Parks and Recreation Association Department that will be holding their conference at the same and place as MLGMA in 2010 in Grand Rapids.

Next Board meeting will be on Friday, April 24 at 11:00 a.m., at the East Lansing Hannah Community Center.

Meeting adjourned at 1:25 p.m.

Respectfully submitted,

Colleen Layton
Secretary/Treasurer

