

**MLGMA Board of Directors Meeting
Minutes
April 24, 2009
East Lansing Hannah Community Center**

Ted Staton, President, called the meeting to order at 10:15 a.m.

I. ROLL CALL

Directors present:

Ted Staton, President, MLGMA; City Manager, East Lansing
Al Vanderberg, President-Elect, MLGMA; County Administrator, Ottawa County
Steve Brock, Vice-President, MLGMA; City Manager, Farmington Hills
Pam Antil, Assistant Manager, Novi
Christine Burns, City Manager, Cedar Springs
Michael Cain, City Manager, Boyne City (by phone)
Roger Fraser, City Administrator, Ann Arbor
Precia Garland, Assistant Manager, Cadillac
Ken Hibl, City Manager, Clare
Ed Koryzno, City Manager, Ypsilanti
Phillip Moore, City Manager, Alma
Amy Planck, City Manager, Imlay City
Steve Powers, County Administrator, Marquette County (by phone)
Frank Walsh, City Manager, St. Joseph (by phone)

Also Present: Marie McKenna, Assistant to the City Manager, East Lansing;
Colleen Layton, MML

II. CONSENT AGENDA

A. Minutes from the March 13, 2009 meeting

Motion to approve the minutes.

Motion by: Hibl

Seconded by: Fraser; motion passed.

B. Finance Report through 3/31/09 – Layton reported that we were about \$6,000 short on projected revenue for the Winter Institute. We did not meet the 80% guarantee of rooms, therefore, we were charged for room rentals. We also were significantly over budget on the Exhibits expense, primarily due to the long evening of an open bar. This will be rectified at the next WI.

Motion to approve the Finance report.

Motion by: Koryzno

Seconded by: Fraser; motion passed.

III. ACTION ITEMS

A. Walled Lake City Manager/Charter Issue

Staton reported that he had spoken to Dan Gilmartin about this issue, Dan spoke to Mayor Bill Roberts, who told him that the council plans to make no change at this time because they like the way things are going.

The board will refer this matter to the Advocacy Committee and ask for their recommendations on whether or not MLGMA should proceed with this matter.

Motion to refer this issue to the Advocacy Committee and request a recommendation.

Motion by: Hibl

Seconded by: Brock; motion passed.

B. Nomination for ICMA 2010 Conference Planning Committee

Motion to appoint Christine Burns as a Michigan representative on the 2010 Conference Planning Committee.

Motion by: Walsh

Seconded by: Antil; motion passed.

Staton will prepare a letter notifying the ICMA Planning Committee.

C. ICMA has requested that each state association prepare a video interview for presentation during the 2014 ICMA conference. The purpose is to highlight 100 years of the profession. It was suggested that we hire an intern to manage the project. One of the Fellowship candidates might be an option.

Motion to refer to Experience Committee.

Motion by: Brock

Seconded by: Cain; motion passed.

IV. DISCUSSION ITEMS

A. Patriarche Colloquium

Staton spoke to Ed Everett as a potential speaker, and he expressed interest.

We would pay his travel expenses & possibly an honorarium. A follow-up smaller break out session would be helpful.

B. Conference Ethics – Sponsorship of Receptions with Alcohol; Attendance at Vendor Dinners

Staton has not received a written letter yet from Martha Prego. From his previous conversation with her, she said that state associations run the full continuum from having no vendors to a whole conference sponsored. Typically, vendors sponsor everyone, not just select groups.

C. ICMA Midwest Regional Summit Update – Vanderberg and Koryzno reported that it was a great meeting. The program focused on Daniel Pink's book with an emphasis on play. Candidates for vice-president were interviewed, and they reported that Pam Antil did an outstanding job.

There is talk of holding a Midwest Regional meeting in Michigan. Darnell Earley would like to hold an ICMA board meeting here as well. Both Grand Rapids and Detroit were mentioned. Staton will follow up with Earley.

V. INFORMATION

A. U of M Dearborn Program Status – Staton referred to a detailed report in the agenda packet; project had been delayed due to a tedious transition process

within the University. Project should be ready to go in Fall 09. Would like to rollout the program at the Summer Workshop.

B. Donation to the ICMA Fund for Professional Management

Staton referred to letter in agenda packet. MLGMA has politely declined but Staton will speak to those involved and possibly come back with a revised recommendation.

C. MLGMA Fellowship Update

Burns reported that a total of 9 were interviewed, with 4 outstanding candidates. A CMU student from Traverse City was chosen. He has selected to work in Caro.

D. MLGMA Scholarship Recipients

Staton referred to the Professional Development committee in the board packet. We have 4 recipients. Suggested that they be asked to report on their experiences in the newsletter.

E. MLGMA Polo shirts

Will offer white polo shirts with the MLGMA logo on it. Will look into a long sleeved dress shirt as well. Cain requested that a purchase form go out with the Summer Workshop registration forms. They will then be distributed at the workshop. No price has been established yet. It should be a break even venture. This will be highlighted in the newsletter.

F. Filling the vacant U.P. Range Rider Position

Fred Geuder has agreed to serve as Range Rider. We will make sure that he comes to the Summer Workshop.

G. ICMA Fall Conference Update

Antil reported that there is some concern about the perception of traveling to Montreal; concerned about attendance. They will be doing a poll. Right now, the cost of an airline ticket is \$550. One possibility is to fly to Burlington, Vermont and take a bus, but it will take considerably more time.

H. Dimensional Committee Liaison Updates

Experience Committee – Walsh

- Develop a survey and database
- Create a process for profiling members' experience and projects
- Recognize managers for 10, 20, 30 and 40 years of service
- Develop a process to help members obtain their ICMA credentialing

Education Committee - Antil

- Spence Nebel has requested that a chair for the Summer Workshop 2010 be chosen as soon as possible to improve the communication
- The Winter Institute Committee met in Grand Rapids. There will be a couple of joint sessions with the Michigan Recreation and Parks Association (MRPA)
- Suggested that we raise the registration to \$225. Layton will look into the history of registration fees

- There will be a WI board dinner on Tuesday night

Advocacy Committee

- Looking into how to proceed with the videos and provide some context for them

I. MLGMA Website Has Been Moved to New Server

Layton reported that the website has been moved to the server that the League uses. This server provides significantly more enhancements. However, this required the elimination of the passwords. After careful analysis, statistics showed that very few people visited the password protected site. Information in that area included committee minutes, interim manager information, Range Rider information, MLGMA membership list and a link to ICMA Who's Who. Much of this information is already open to the public.

Motion to not reinstate the password protected site.

Motion by: Antil

Seconded by: Moore; motion carried.

VI. BOARD MEMBER ROUNDTABLE

Koryzno commented on the great turnout at the Midwest Regional Summit.

VII. CLOSING COMMENTS FROM THE PRESIDENT

Staton reported that you can now make a credit card donation to the ICMA Professional Development Fund.

Next Board meeting will be on Friday, June 12, by conference call.

Meeting adjourned at 12:10 p.m.

Respectfully submitted,

Colleen Layton
Secretary/Treasurer

