



MICHIGAN LOCAL GOVERNMENT MANAGEMENT ASSOCIATION PROFESSIONAL DEVELOPMENT COMMITTEE

Meeting Minutes

Friday, September 18, 2009

Conference Call

Present: Lauren Wood (Birmingham), Christine Andrysiak (Plante/Moran), Rob Hillard (Allegan), Jay Cravens (Bloomfield Hills), Arthur Shufflebarger (Milford), Randy DeBruine (Belding) and Tim Klunder (Zeeland)

Absent: Jose Reyna (Grand Rapids), Dana Foster (Brighton), Dale Kerbyson (Lapeer) and Mike Mitchell (Hillsdale)

T. Klunder called the meeting to order at 10:05 a.m.

It was moved by Andrysiak, supported by Cravens, to approve the meeting minutes of June 19, 2009. Motion approved unanimously.

Mentoring/Coaching Subcommittee Update: Klunder reported that he checked with Mark Wollenweber on the status of the subcommittee established to look at a Coaching/Next Generation Program. The subcommittee is co-chaired by Mark Wollenweber and Bob Bruner. Mark informed Tim that due to work schedules that no significant progress has been made by this subcommittee. Klunder noted that he would continue to follow-up with the subcommittee and report back to the PDC at the next meeting.

Scholarship Guidelines: Klunder noted that at the previous two meetings the committee discussed the lack of a requirement to be a member of MLGMA for any certain period of time before one is eligible for a professional development scholarship from MLGMA. It was decided at the last meeting that the committee would vote on the following provision at this meeting "An applicant must be a member of MLGMA for a minimum of two years at the time of application". Cravens said that he could see the merit of this requirement but he would also like to see some kind of guideline that states a member may not receive scholarships in consecutive years. Shufflebarger and DeBruine stated that they agreed with the concept of not allowing consecutive scholarships to a member.

Andrysiak and Wood shared that they were not sure about the two years of service requirement before a member can apply for a scholarship. They both felt we should encourage new

members to get involved and allowing them to apply for scholarships allowed for this participation in the city management field. It was also noted that the committee has discretion on scholarship awards.

It was moved by Cravens, seconded by Shufflebarger, to insert language in the scholarship guidelines requiring an applicant to have a minimum of two years of membership in MLGMA at the time of application. Yes – Cravens. No – Wood, Andrysiak, Hillard, Shufflebarger, DeBruine, Klunder. Motion failed.

It was moved by Andrysiak, seconded by DeBruine, to recommend to the Board that the scholarship guidelines add a provision that a member may not receive scholarships in consecutive calendar years. The motion carried unanimously.

PDC Goals Update: The committee reviewed progress on the 2009 Goals and Objectives set before the Professional Development Committee.

1. Scholarship Program – completed.
2. Target efforts at core competencies – Christine Andrysiak noted that the Winter Institute will be held February 2 – 5 in Grand Rapids. The program will assign sessions to the various core competency areas. Christine also reported that she did attend the Educational Dimension Committee meeting at the Summer Institute. At the meeting the committee discussed the need to have more sessions on ethics, panel discussions with best practices, voluntary credentialing, council orientations, and MSU Benchmarking.
3. Develop opportunities for women, minorities, and assistants that aspire to be city managers and work with other professional associations to support persons interested in city management – Lauren has been trying to find out what other committees may be doing in this area and what the PDC has done in the past. This particular goal does appear to have two distinct components. One dealing with women, minorities, and assistants looking to become city managers. And the other dealing with professionals in other fields that may be interested in city management.
4. Promote and encourage credentialing – Rob Hillard will check to see if the Winter Institute will hold a session on voluntary credentialing.
5. Local Government Management Initiative (LGMI) – It was noted that the LGMI Program will have its initial offering of classes through U of M Dearborn in the fall of 2009.
6. Mentoring/Coaching – The subcommittee established to work on this program has not met to date.

There being no further business the meeting adjourned at 11:10 a.m.

Respectfully submitted,

Timothy R. Klunder, PDC Chair